

#VUI	Picture	Name	Active	Security	Proto	Details	Access	Allocated Roles	Roles Stats	HSE	Training	Required Reading	Wage	Breaks	Holidays
6		Catherine Spence viamed.cathy.green@gmail.com cathy.green@viamed.co.uk Direct Email: cathy.green@vmsecure.me.uk	1	3	0										

Catherine Spence Working Times and Breaks Memo.

Set all days the same as monday ☐

Day	Time	Update Time	Mins for Lunch	Time of Lunch Holiday Half day Hours	Add Breaks Memo	Admin Page Memo
Monday Morning 1	07:00:00 AM	07:00:00 AM ▾	30	01:00:00 ▾		
Monday Afternoon 2	04:30:00 PM	04:30:00 PM ▾				
Tuesday Morning 3	07:00:00 AM	07:00:00 AM ▾	30	01:00:00 ▾		
Tuesday Afternoon 4	04:30:00 PM	04:30:00 PM ▾				
Wednesday Morning 5	07:00:00 AM	07:00:00 AM ▾	30	01:00:00 ▾		
Wednesday Afternoon 6	04:30:00 PM	04:30:00 PM ▾				
Thursday Morning 7	07:00:00 AM	07:00:00 AM ▾	30	01:00:00 ▾		
Thursday Afternoon 8	04:30:00 PM	04:30:00 PM ▾				
Friday Morning 9	07:00:00 AM	07:00:00 AM ▾	30	01:00:00 ▾		
Friday Afternoon 10	04:30:00 PM	04:30:00 PM ▾				

Refresh Screen If any Changes Made

47.5 Hours 2850 Mins 150 Lunch : Actual Working Hours **45** Actual Working Mins 2700
UK . GOV Holidays entitlement IN HOURS 252 Update Gov Hours

Generate Alternative Hour Set (For example Kids Holidays)

Displays to Users on Holiday Booking form:

Update Memo